



OFFICE OF THE PRINCIPAL
Marwari College
Ranchi

UGC Approved Autonomous College under Ranchi University, Ranchi

Memo No. :

Date : 10/07/26

Placement Cell Notice

UG/PG students are invited for enrolment in EY funded CICR (Certificate in IT & Career Readiness) Program from Anudip Foundation on **20th July 2026** at 12 noon (take your seats from 11:45am),

Venue :- Digital Class Room 2 (Above FD Department, Reading Library Building, 2nd Floor Boys Section, Marwari College, Ranchi)

Program Highlights :-

- Career Readiness & Professional Soft Skills
- Grooming & Workplace Etiquette
- Time Management & Teamwork
- Email Etiquette & Professional Communication
- Interview Preparation & Mock Interviews
- Resume Building
- Workplace IT Skills
- Microsoft Word & Microsoft Excel
- Excel Formulas & Functions
- Internet & Email (Gmail) Basics
- LinkedIn Profile Optimization
- Job Search through LinkedIn
- Certifications

Documents Required :-

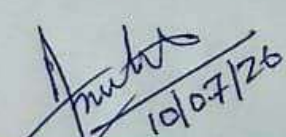
10 th Marksheet
12 th Marksheet
Aadhar Card (Both side)
PassportSize Photograph

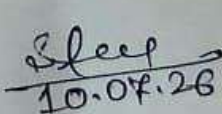
Additional Benefits

1. Introduction to AI
2. Gen AI and prompting techniques
3. AI Tools And Applications
4. AI Ethics and Risk Management
5. MS office with AI , volunteering Session (3 Days)

Note :- Course duration 1month, Enrolled students will be getting Diya Application worth Rs 4000 (for free of cost) for self learning , IBM Skill build Certification, Green Skill Passport Certification from Google.

Classes will be conducted in hybrid mode. [Online + Offile], Enrolled students will get Placement assistance after certification.


Assistant Coordinator
Placement Cell


10.07.26
Convenor
Placement Cell